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Job Captain

Firm: FBT Architects

Position: Job Captain, full-time on-site

Compensation: Depending on experience

Location: Dallas, Texas

We are seeking a talented self-starter to join our team in Dallas, Texas as Job Captain. This is an excellent opportunity to work in a fast-paced collaborative studio environment within a variety of project types including Healthcare, Education, Mixed-Use, Hospitality and Commercial. Candidates should have a minimum of three-five years professional experience in design implementation, project detailing and technical documentation and extensive knowledge of Revit and AutoCAD among other technology platforms.

Your Responsibilities/Expectations

- ✓ Provide project team coordination for execution of design intent.
- ✓ Deliver complete, accurate and high-quality Design Development & Construction Documents ensuring the incorporation of the design intent by utilizing Revit and AutoCAD.
- ✓ Participate in the construction administration phase – address RFI's; process submittals and substitution requests; review pay applications, etc.
- ✓ Work independently or with design team to complete projects on schedule.

Your Skills & Qualifications

- ✓ **Knowledgeable:** Current in construction materials, methods, standards and codes; experience with architectural building systems and construction detailing; proficient in construction documentation production.
- ✓ **On Board:** We're looking for a team member who shares our passion for architecture and can work independently and collaboratively.
- ✓ **Design-Minded:** Proficient in Revit (including building information modeling and documentation) plus 3D modeling and rendering software such as 3Ds Max Design and SketchUp. Proficiency in Adobe Creative Suite [InDesign, Photoshop, and Illustrator] a plus.
- ✓ **Communicator:** Has a way with words and can communicate clearly and concisely; both verbally and in writing.
- ✓ **Innovative:** We strike a balance between working efficiently and effectively, while always looking for ways to improve and rethink our processes and end products.
- ✓ **Enthusiastic:** Ability to take a project and run with it.
- ✓ **Agile:** Ours is a fast-paced and energizing environment. The ability to focus on multiple deadlines is an indispensable skill.
- ✓ **Experienced:** Minimum 3 years professional experience with a professional degree in Architecture. On the path to licensure.
- ✓ **Location:** Dallas, Texas.

About FBT

FBT Architects, now in its 51st year, is a multi-disciplinary architectural firm headquartered in Albuquerque with regional offices in Colorado Springs, CO and Dallas, TX. We have a dynamic, talented core staff of architects, planners and designers. We seek to provide a challenging and rewarding work environment for all employees and encourage everyone to achieve their maximum potential. If you take pride in what you do and want to have fun in your professional life, contact us. We'd like to hear from you!

Please send cover letter, resume and work samples to jobs@fbtcareers.com.